

## **Trespass Protocol for Crossway Christian Church Pond Campus and Nashua Flycasters**

The following protocol describes the process to be followed whenever a member of the Nashua Flycasters (NFC) or employee of Crossway Christian Church (Crossway) see an unauthorized person on the property at 503 Main Dunstable Rd, Nashua, NH, especially but not only when fishing at the pond. The property is clearly and legally posted in compliance with NH RSA 635:2 (Unauthorized Entries - Criminal Trespass).

A standing order stating that the leadership of Crossway support this protocol is on file in the church office. A copy of the NFC/Crossway Pond Use Guidelines can also be obtained at the church office.

1. Always approach the expected offender with common courtesy; presume he/she is authorized to be there e.g. is an NFC member, attends Crossway or is otherwise allowed to be there.
2. Engage the person by politely introducing yourself and then asking a question or two to determine how they might be connected to NFC or Crossway. Note that NFC members are required to wear a cap, shirt, jacket or other piece of clothing with the NFC logo. They are also required to use the gravel parking lot behind the church vs. parking along the driveway. Crossway members authorized to use the pond are issued an identification card and should have it on their person.
3. If the person has parked their vehicle on the property (e.g. along the driveway), jotting down the license plate would be a huge help, especially if the person leaves before the Nashua Police are able to respond. Do not take photos of the person or their vehicle as this type of behavior can lead to confrontation which we are looking to avoid.
4. If the person is unable to provide proof indicating they have permission to be fishing at the pond or to be using the property, politely ask him/her to leave.
5. In the event, the engagement escalates, inform him/her that you will notify the Nashua Police Department (NPD) and report them for trespassing. IMPORTANT: Please avoid confrontation.
6. Call the Nashua Police Department (NPD) at 603-594-3500. Provide the dispatcher with your name, location, affiliation to NFC and/or Crossway and reason for calling – be sure to specify that the Crossway Pond (and surrounding grounds) is private property that is clearly marked. This will help clarify why you are calling to request their support. The NPD will respond as soon as possible. Please remain on the premises until NPD arrives to answer any questions or provide additional information.
7. The responding NPD officer(s) have the ultimate discretion as to how to handle the situation and will either warn or arrest the trespassers. They will factor in the age of the violators, whether or not they have been previously warned, if there are any other criminal activities observed, etc. If the trespasser is warned, it will be documented in the NPD database. If an arrest is made the violator will be given an arraignment date and may need to pay a fine.
8. Following any engagement with an unauthorized person, please notify the NFC President, Pond Liaison or other representative who has access to the on-site cameras so that they can obtain video footage to record the incident.